

MacKillop College

Laboratory Assistant



We are a Catholic Coeducational Secondary College with two campuses, set on approximately 20 hectares of beautiful gardens and playing fields. MacKillop is a college in the Josephite tradition, inspired by the spirit of St Mary of the Cross MacKillop; we invite passionate engagement in lifelong and authentic learning, respect diversity and support every person in the pursuit of excellence.

About the role

We are seeking a highly organised and detail-oriented Laboratory Assistant to support the delivery of practical science education.

This person will work collaboratively with members of the science faculty to ensure our laboratories are fully prepared for engaging practical learning for students. The role requires the preparation of materials, chemicals and equipment for science classes and assisting with the setup and pack down of laboratory-based activities.

A key responsibility of this position is supporting the safe operation of the College laboratories including maintaining appropriate hazard and safety controls, ensuring the safe storage, handling and disposal of chemicals, assisting with laboratory risk assessments, and supporting compliance with relevant workplace health and safety standards.

The successful applicant will demonstrate strong administrative and organisational skills, and the capacity to work effectively as part of a collaborative team.

This is a Full time, fixed term appointment until January 2027 (parental leave replacement)

Our ideal Candidate will have

- demonstrated attention to detail and a strong commitment to safety
- demonstrated ability to work collaboratively
- good understanding of safe chemical handling
- strong organisational skills with a demonstrated ability to solve problems in a timely manner

Benefits

- our staff are invited to regularly reflect upon and strengthen their practice
- our welcoming and supportive culture based on Gospel Values and a pastoral approach towards educator and student wellbeing
- contemporary facilities, across two campuses
- professional collaboration and support, including access to a team of dedicated instructional coaches and teacher mentors
- future career opportunities with our new K-12 campus in Wyndham Vale opening 2027.

Application

To apply for this role please visit <https://www.mackillop.vic.edu.au/information/employment/> and obtain an application form and position description. Applications must include:

- MacKillop College application for employment form
- a current Curriculum Vitae
- a covering letter, outlining your suitability for the position

Completed applications can be emailed to employment@mackillop.vic.edu.au

Applications will close **27 March 2026**.

Further information: Please contact Michael Trainor, Director: People & Culture on 0439 560 092.

MacKillop College promotes the safety, wellbeing, and inclusion of all students

