



MacKillop College

Manager: Safety, Risk and Compliance

We are a Catholic Coeducational Secondary College with two campuses, set on approximately 20 hectares of beautiful gardens and playing fields. MacKillop is a college in the Josephite tradition, inspired by the spirit of St Mary of the Cross MacKillop; we invite passionate engagement in lifelong and authentic learning, respect diversity and support every person in the pursuit of excellence.

MacKillop is an innovative learning community offering contemporary facilities, a vibrant curriculum and supportive wellbeing programs that are respectful and responsive to the individual needs of approximately 1,730 students from Years 7-12.

About the role

We are seeking an experienced safety, risk and compliance practitioner to support a culture where risk is understood, safety is prioritised, and compliance is seamlessly embedded into everyday practice.

As a trusted advisor, you will play a pivotal role in ensuring the College meets its legislative, regulatory, and policy obligations by providing timely advice and practical support to enable informed and transparent decision making. In this role, you will support the development, implementation, and continuous improvement of safety, risk and compliance processes ensuring they are embedded and aligned with the College's strategic priorities.

To be successful, you will have experience with coordinating a range of audits, investigations, and assessments ensuring processes are well documented, thorough and aligned with best practice. You will also ensure that reporting systems and practices are robust and shared in a timely manner with all stakeholders.

We are seeking a professional with a strong understanding of safety, risk, and compliance, coupled with the ability to influence others using a person centred and solutions focused approach. Your leadership will ensure that systems and proactive practices will protect students and staff and drive a culture of continuous improvement across all aspects of safety, risk, and compliance.

This is a permanent, full-time opportunity commencing in June 2026.

Our ideal Candidate will have

- demonstrated experience in safety, risk, and/or compliance management
- strong knowledge of legislative and regulatory frameworks (ideally within education or a similar sector)
- exceptional organisational, problem-solving skills and attention to detail
- a proactive mindset with a commitment to continuous improvement
- ability to engage, educate, and influence others to take ownership of safety, risk and compliance
- a demonstrated ability to foster a welcoming and safe learning environment
- a commitment to working in a Catholic Education environment.

Benefits

- our teachers are invited to regularly reflect upon and strengthen their pedagogical practice
- our welcoming and supportive culture based on Gospel Values and a pastoral approach towards educator and student wellbeing
- contemporary learning facilities, across two campuses
- professional collaboration and support, including access to a team of dedicated instructional coaches and teacher mentors
- future career opportunities with our new K-12 campus in Wyndham Vale opening 2027.



Application

To apply for this role please visit <https://www.mackillop.vic.edu.au/information/employment/> and obtain an application form and position description. Applications must include:

- MacKillop College application for employment form
- a current Curriculum Vitae
- a covering letter, outlining your suitability for the position

Completed applications can be emailed to employment@mackillop.vic.edu.au

Applications close: 1 May 2026

Further information: Michael Trainor, Director: People & Culture on 0439 560 092.

MacKillop College promotes the safety, wellbeing, and inclusion of all students
